

**METROPOLITAN AREA COMMUNICATIONS COMMISSION
ANNUAL MEETING AND ELECTION OF OFFICERS**

Friday, June 15, 2018

Commission Meeting begins at 1:30 PM

MACC Office
Commission Room
15201 NW Greenbrier Parkway, C-1
Beaverton, OR 97006

Regular Meeting Agenda:

1. CALL TO ORDER AT 1:30 PM – ROLL CALL

Arne Nyberg, MACC Chair, will conduct the meeting

2. INTRODUCTIONS and COMMISSIONER ANNOUNCEMENTS

A. Announcements

At this point in the meeting, Commissioners can announce the following for inclusion in the meeting minutes:

- Any disclosures required under state law or that a Commissioner finds necessary or appropriate and/or Commissioner plans to recuse himself or herself from voting on a particular agenda item due to a conflict or for any other reason. (Disclosure or recusal may also be announced prior to voting on a particular agenda item.).
- Intent to abstain from voting on the minutes listed in the meeting's "Consent Agenda" due to the fact the Commissioner was not in attendance at the particular meeting.
- Any other announcements a Commissioner would like to include in the minutes of the meeting.

3. PUBLIC COMMENT PERIOD – During this portion of the meeting agenda persons with information or comments for the Board on any agenda item (without separate public hearing provisions), or on any other subject within the jurisdiction of the Commission, may be recognized. Presentations to the Board are limited to two minutes with a total of fifteen minutes provided for this agenda item. More time, if needed, may be provided upon completion of the regular meeting agenda, or by specific motion of the Board. When called, please state your name and address as you begin your comments. Please check with the Recording Secretary if you have any questions about the above process.

4. ADDITIONS/DELETIONS TO AGENDA

5. **CONSENT AGENDA** – Items on the Consent Agenda will be passed by one motion and unanimous consent by the Commission, with no separate discussion of the items, unless the members of the Commission request that specific items be removed from the Consent Agenda and be placed on the regular agenda, for more discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

A. Consider Approving Minutes of December 21st, 2017 (enclosed)

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*Note to Commissioners: If errors, additions, and/or deletions are noted that should be made to the minutes, **please contact Kristiyn Reimers in advance of the meeting.** We can check the meeting tapes for accuracy. Thank you.*

6. **ELECTION OF OFFICERS**

The MACC Board of Commissioners will hold its annual election of officers for the positions of Chair, Vice-Chair, and Secretary-Treasurer.

- A.** Report from the MACC Chair. Additional nominations from the floor can be accepted by the Commission. All terms are for one year.
- B.** Conduct election for the positions of Chair, Vice-Chair, and Secretary-Treasurer.

7. **PUBLIC HEARING - MACC BUDGET** (LIMIT OF TWO MINUTES PER SPEAKER):

Chair will open a public hearing on the following subject:

A. Report and Recommendation from MACC Budget Committee

(Presentation by MACC Secretary-Treasurer Larry Hatch, Budget Committee Chair)

MACC FY 2018-2019 Budget, Annual Report, and Budget Message

(Budget was emailed to Commissioners recently as a separate packet. Agenda Statements and Resolution 2018-01 below as Item 8 (Larry Hatch, Budget Committee Chair, Thaddeus Girard, Administrator, Darryl Willis, Finance Manager, and Kristen Gearhart, Accounting Assistant, are prepared to answer your questions)

B. Public Hearing - Public Comment on MACC Budget and Commissioner Discussion

Chair will close public hearing and return to meeting agenda

8. **ADMINISTRATIVE ACTION ON MACC BUDGET: BOARD ACTION REQUESTED**

A. Agenda Statement: Consider Adopting Resolution 2018-01 “Adopting a Budget and Making Appropriations for the MACC Fiscal Year July 1, 2018, through June 30, 2019.” (enclosed)

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B. Agenda Statement: Consider Approving Budget Amount for City of Cornelius Civic Studio Build. (enclosed)

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9. REGULAR AGENDA ADMINISTRATIVE ACTION ITEMS

- A. Agenda Statement: Consider Spring 2018 PEG/PCN Grant Award Recommendations** (Agenda Statement enclosed and presentation by Jonathan Kaufman, Compliance Examiner and Thaddeus Girard, Administrator) **Page 7-13**

10. MACC STAFF REPORTS – NO ACTION REQUIRED

- A. Administrator and Franchise Operations Report** by Thaddeus Girard, Administrator (Report enclosed) **Page 14-17**
- B. Agenda Statement: TVCTV Report** by Thaddeus Girard, Administrator, Mary Weisensee Creative Services Assistant Manager (Presentation only & video) **Page 18-20**

11. CABLE OPERATOR REPORTS – Oral Reports on Items Not on the Agenda

- A. Frontier** – Jack Philips
- B. Comcast** – Tim Goodman
- C. CenturyLink** – Samantha Ridderbusch

12. EXECUTIVE SESSION- Personnel Discussion per ORS 192.660(2)(i) “to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member.”

- A. Commission Action.** Following Executive Session – Any required Commission action or direction.

13. INFORMATION ITEMS – NO ACTION REQUIRED

- A. TVCTV:** **Page 21-23**
Press Releases
- B. Articles:** **Page 24-33**
Comcast
Frontier Communications
General Industry
- C. February 7, 2018 MACC Executive Committee Meeting Minutes** **Page 34**
- D. May 23, 2018 MACC Executive Committee Meeting Minutes** **Page 35**
- E. April 19, 2018 MACC Budget Committee Meeting Minutes** **Page 36**
- F. May 23, 2018 MACC Budget Committee Meeting Minutes** **Page 37**

14. OTHER BUSINESS

15. ADJOURNMENT

C: Local Press
Frontier
Comcast
CenturyLink