

METROPOLITAN AREA COMMUNICATIONS COMMISSION

BOC MEETING MINUTES Friday, December 7th, 2018

1. CALL TO ORDER – ROLL CALL

Arne Nyberg, MACC Chair, called the meeting to order at 1:30 pm and asked for roll call.

In Attendance: Abigail Elder, Beaverton; Rob Drake, Cornelius; Gery Schirado, Durham; Larry Hatch, Forest Grove; Wenonah Blanchette, Gaston; Peter Brandom, Hillsboro; Kent Studebaker, Lake Oswego; Russ Sheldon, North Plains; Arne Nyberg, Rivergrove; Marc Woodard, Tigard; Robert Kellogg, Tualatin; Jonathan Schlueter, Washington County; Shane Boyle, West Linn.

MACC Staff: Thaddeus Girard, Administrator; Kristen Gearhart, HR/Accounting assistant; Kristiyn Reimers, Administrative assistant.

2. INTRODUCTIONS and COMMISSIONER ANNOUNCEMENTS

Girard introduced Ashly Driscoll, the new legal counsel for MACC. He also acknowledged the new Director of Operations/West Oregon, Jessica Epley from Frontier. There were no additional announcements or disclosures.

3. EXECUTIVE SESSION: *Public leaves the room at 1:35pm*

Discussion with Legal Counsel, Ashley Driscoll under ORS 190.660(2)(f) “To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.”

Executive Session concludes 2:07pm - public returns, meeting agenda continues at 2:10pm

4. PUBLIC COMMENT PERIOD – None

5. ADDITIONS/DELETIONS TO AGENDA - None

6. CONSENT AGENDA

A. Consider Approving Minutes of June 15, 2018

Hatch moved to accept the Consent Agenda item A - previous minutes; **Kellogg** seconded. **Unanimous** vote in favor. **Motion Passed**

7. ELECTION OF NEW VICE-CHAIR

Due to expiration of the current Vice-Chair Marc Woodard’s term on city council, The MACC Board of Commissioners needed to elect a new vice-chair to serve through the remainder of 2018-19. Rob Drake of Cornelius volunteered. No other commissioners expressed interest at this time. **Hatch** officially nominated **Drake** for the position of Vice Chair. **Schirado** seconded. Nominations were closed and **Nyberg** asked for a vote. **Unanimous** vote in favor.

8. REGULAR AGENDA ADMINISTRATIVE ACTION ITEMS

A. Agenda Statement: Consider Fall 2018 PEG/PCN Grant Award Recommendations (presentation by Jonathan Kaufman, Compliance Officer)

Kaufman presented the agenda statement and Staff recommendation to approve. **Tim Goodman** on behalf of Comcast expressed concerns (via letter which was handed out during the meeting) over the grants in consideration for the City of Hillsboro, stating that the requests were related to the City’s planned municipal

broadband network, which is not part of I-Net and this not eligible for funding. In order for the project to be considered I-Net related it must be something that is used for connectivity to the “Comcast-owned network” and not to fund the building of another competing network – as defined in Section 13.1 of the Franchise Agreement with MACC. After review of past grants, and all information available, MACC still believes that the Hillsboro grants are eligible and stand by the recommendations to approve. After some discussion it was decided that the grants in dispute would be tabled for review, and per guidelines, an advisory group would be formed to work with the grant committee in resolving the dispute against the grants in question, and then present their final recommendations to the board for approval at a later date if appropriate. A review of the remaining recommendations was made and there being no questions, *Drake* moved for approval of staff recommendations with the understanding that Hillsboro’s grant requests be tabled for further review by the aforementioned subcommittee. *Studebaker* seconded. **Unanimous** vote in favor. **Motion Passed.**

9. MACC STAFF REPORTS – NO ACTION REQUIRED

A. Administrator and Franchise Operations Report by Thaddeus Girard, Administrator

Girard Presented his Administrator and Franchise Operations report. The FCC’s proposed rulings on Franchise Fees were discussed, as well as several possible franchise violations from both Comcast and Frontier. Report discussions concluded with Industry trends.

B. TVCTV Report by Mary Weisensee & Thaddeus Girard

Weisensee presented report for Creative Services. TVCTV has been keeping steadily busy with productions since the spring, including a number of productions over the summer. The fall was especially successful thanks to the video voters’ guide which had the largest candidate turn out to date. Also discussed was the number of events that were covered via live streaming on Facebooking. TVCTV won three government programming awards, and has consistently been increasing the amount and quality of the programing that is on offer. Community outreach continues apace. *Hatch* shared a story about this offices hiring TVCTV to shoot a video for Rotaries mission to end polio. He feels that the staff did a truly outstanding job in creating a high quality and deeply moving video.

Girard added that TVCTV is on target for the build-out on the civic studio for Cornelius by the end of the fiscal year 2019, and TVCTV has added its second closed caption device.

C. Budget Performance Report by Kristen Gearhart

Gearhart presented the budget performance report. There have been no unexpected expenses and the budget is on track to line up with the budget amounts for the year. There were no questions from the committee on this report.

10. CABLE OPERATOR REPORTS – Oral reports on items not on the Agenda

A. Comcast – Tim Goodman

Comcast expanded its Internet Essentials program adding low income Veterans. They have also been increasing the speed and performance of the program. They are now looking to add low income seniors as well as WIC eligible families or those participating in the Head Start program. They are also developing infomercials to use in their outreach. They are still working on their next generation network in the MACC area, spending about \$28 million to push fiber deeper into the MACC Jurisdictions of North Plains, Banks, Cornelius and Hillsboro neighborhoods. This should result in faster speeds and lower instances of bogged down bandwidth. Lastly, they are getting more staff added to their Government Affairs team.

B. CenturyLink – Samantha Ridderbusch

Informed the board that Century Link’s Teachers In Tech Grant was still open for awards up to \$5,000. She would be happy to provide information to anyone who has a school or a teacher in mind who might be interested in applying for the grant.

C. Frontier – Jessica Epley

Jessica introduced herself as the new Director of Operations/West Oregon for Frontier and has been with Frontier for 9 weeks. She shared that in the MACC territory's they are expecting 3000 new buildings to be added in the very new future.

11. OTHER BUSINESS - None

12. ADJOURNMENT - Meeting was adjourned at 2:55 pm